


PIC 2009 REGISTRATION FORM

HOW TO BOOK...

ONLINE at www.perfectinfo.com/currentevents.asp

CALL Carley Donegan on +44 (0)20 7892 4282

FAX completed booking form to +44 (0)20 7892 4201

POST completed booking form to:

*Carley Donegan, Events Manager, Perfect Information,
Michael House, 35 Chiswell Street, London EC1Y 4SE*

DELEGATE DETAILS...

Title..... Forename.....

Surname.....

Job Title.....

Department

Company.....

Address.....

.....

City.....

Postcode/Zip.....

Country.....

Telephone.....

Email.....

We may use your data to contact you in relation to other PI Events, if you do not wish to receive this information please tick here

I agree to the **TERMS & CONDITIONS** as stated (bookings are NOT valid without a signature)

Signature.....

Date.....

DELEGATE TICKET RATES...

Book on or before February 28th, 2009

- £ 1,250 (+ VAT) - One delegate for the full conference
- £ 2,250 (+ VAT) - Two delegates for the full conference

Book from March 1st until & including May 12th, 2009

- £ 1,350 (+ VAT) - One delegate for the full conference
- £ 2,430 (+ VAT) - Two delegates for the full conference

PAYMENT...

- INVOICE** PI to send VAT invoice to indicated person
- CHEQUE** payable to "Perfect Information Ltd," send to:
*Carley Donegan, Perfect Information, Michael House,
35 Chiswell Street, London EC1Y 4SE*
- BACS** call Carley Donegan on +44 (0)20 7892 4282
- CREDIT CARD** fill in the following details

Card Type: VISA / Amex / MasterCard / Switch /
Maestro / Access (circle card type)

Card Number.....

Card Holder Name

Start Date..... Exp Date.....

Security Number..... Issue Number.....

Cardholder Signature

Date

GENERAL INFORMATION...

Date: 12th, 13th, 14th May, 2009

Venue: **Sopwell House Hotel, Country Club & Spa**
Cottonmill Lane, St Albans,
Hertfordshire AL1 2HQ

Tel: 01727 864477

Web: www.sopwellhouse.co.uk

Travel: The hotel is a 10 minute journey in a taxi from St Albans Rail Station
St Albans Station is a 20 minute train journey from St Pancras International Train Station
St Albans is also easily accessible from the M1 and M25 motorways

TERMS & CONDITIONS...

No delegate will be allowed to attend the conference unless fees have been received in full prior to the event. Once a booking has been made it will be subject to the following terms:

- Registration cancellations received by 1st March, 2009 will be refunded in full less an administration fee of £100 + VAT.
- Registration cancellations received on or after the 1st March, 2009 will be subject to a 100% cancellation charge. No refunds will be given.
- All cancellations must be made in writing to Carley Donegan, Perfect Information and will be subsequently acknowledged in writing.
- The organisers will accept a substitute delegate if the original delegate is unable to attend.

These terms and conditions are effective for ALL registrations, even if payment is not received at time of booking and also include any delegate that is a "No Show".

Perfect Information Ltd will not accept liability for any transport disruptions or individual travel delays and in such circumstances the normal cancellations restrictions will apply.

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Breakout Session Options

HOW TO BOOK YOUR BREAKOUT SESSION CHOICES...

You will be given the opportunity to take part in four breakout sessions over the course of the two days of business sessions, two on Wednesday and two on Thursday. The topics in the left-hand column will take place on Wednesday and the topics in the right hand column will take place on Thursday. Seeing as there is a limit of 15 delegates in each session, we would be grateful if you could highlight your two first choices and two second choices for each day. You should have eight boxes marked in total

WEDNESDAY 13TH MAY, 2009

A1 Understanding the Principles of Corporate Restructuring

- 1st Choice
- 2nd Choice

A2 Anti-Money Laundering

- 1st Choice
- 2nd Choice

A3 Impact of a Challenging Economy

- 1st Choice
- 2nd Choice

A4 Managing Talent

- 1st Choice
- 2nd Choice

A5 Renovating Your Information Dept.

- 1st Choice
- 2nd Choice

A6 Setting and Managing Budgets

- 1st Choice
- 2nd Choice

THURSDAY 14TH MAY, 2009

B1 Securitisation & the Credit Crunch

- 1st Choice
- 2nd Choice

B2 Managing Upwards

- 1st Choice
- 2nd Choice

B3 Equity Capital Markets

- 1st Choice
- 2nd Choice

B4 Writing for the Web

- 1st Choice
- 2nd Choice

B5 The Companies Act 2006

- 1st Choice
- 2nd Choice

B6 Interviewing Techniques & Staff Selection

- 1st Choice
- 2nd Choice